

Item 5.2 - Rolling Actions Log

Culture and Communities Committee

March 2018

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
1	31.05.16	BT Sport Scottish Rugby Academy: proposed lease of pitches and a changing pavilion in Sighthill Park	To request that full details of the lease were presented to the Culture and Sport Committee for consideration prior to the Finance and Resources Committee for approval of the leasing arrangements.	Executive Director for Communities and Families	Not specified	September 2017 – Napier University are about to commence consultation on a range of options for the development of the BT Sport Rugby Academy at Sighthill Park. Local elected members along with community stakeholders will be consulted on the options that have been developed by Napier University and its partners.
2	12.09.17	Appointments to Working Groups – 2017/18	To agree that a report would be brought back to Committee with proposals to establish a Child Poverty Action Unit, in collaboration with relevant conveners and committees.	Executive Director of Place	Not specified	

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3	14.11.17	Festivals and events Core Programme 2017/18	To instruct the Executive Director of Place to provide a report on the 2018/19 events programme at the January 2018 meeting.	Executive Director of Place	March 2018	Recommended for closure – on the agenda for 20 March 2018
4	14.11.17	Third Party Cultural Grants Funding – Review Update	To instruct the Executive Director of Place to provide a final update and report by mid-2018.	Executive Director of Place	August 2018	
5	14.11.17	Antisocial Behaviour Strategy 2016-19 – Update Report	To request a further update on the progress of the Antisocial Behaviour Strategy in six months' time.	Head of Safer and Stronger Communities	June 2018	
6	14.11.17	Partnership Performance Framework Update	To receive the first performance report under the Partnership Agreement 2017/18 for April to July 2017.	Head of Safer and Stronger Communities	Not specified	
7	30.01.18	Tourism in Edinburgh	To agree that proposals to establish a joint elected member working group (including members from Culture and Communities,	Executive Director of Place	March 2018	Recommended for closure – on the agenda for 20 March 2018

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			Housing and Economy and Transport and Environment Committees) be reported back to the March 2018 meeting of the Committee.			
8	30.01.18	Ross Bandstand – presentation by the Ross Development Trust	To agree that the Outline Business Case would be presented to the March 2018 meeting of the Committee for information, before going to Finance and Resources Committee for approval	Executive Director of Resources	March 2018	Recommended for closure – on the agenda for 20 March 2018
9	30.01.18	Managing our Festival City – Report and Scorecard	1) To agree to continue to work with citizens, relevant services, partners and ward councillors to further develop an annual combined Festival City performance scorecard and Festivals highlight report, including values, status/trend, benchmarks and	Executive Director of Place	January 2019	

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			<p>management actions and to investigate the feasibility of establishing a citizens' panel to consider these issues.</p> <p>2) To agree that a report would be brought back to Committee outlining the work of the Festivals to support employment and encourage skills development</p>		March 2018	Recommended for closure – information contained in the PLACE report on the agenda for 20 March 2018.
10	30.01.18	Update on Museums and Galleries Transformation – Opening Hours	<p>1) To convene two review meetings with Councillor and officer representation to consider options for the future opening hours across the museums and galleries service.</p> <p>2) To bring a report to the 20 March Culture and Communities Committee on the proposed future</p>	Executive Director of Place	March 2018	Recommended for closure – on the agenda for 20 March 2018

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			opening hours for museums and galleries			
11	30.01.18	CCTV Working Group	To request an update on the CCTV Working Group progress in six months' time	Head of Safer and Stronger Communities	19 June 2018	
12	30.01.18	Motion by Councillor Staniforth – Code of Best Practice : Volunteering (Agenda of 30 January 2018)	To receive a report within one cycle which will: 1) Propose a Code of Best Practice for Volunteers and Volunteering. 2) Investigate how best to incorporate the code into all future procurement contracts.	Executive Director of Resources	June 2018	